

**SHABACH! CHRISITAN ACADEMY HOMESCHOOL K-8 GRADE REPORT INSTRUCTIONS:**



**K-8 Grade Report**

1 for 2023-2024 School Year

2 Student Name: Emma Smith Grade Level: Fourth

3 Quarter:  1  2  3  4 (Mark one) Days Present: Q1<sup>40</sup> Q2<sup>40</sup> Q3<sup>54</sup> Q4<sup>40</sup>

Academic Achievement—Grade Breakdown		Character & Personal Development				
A = Excellent	90-100%	O = Outstanding (exceed expectations)				
B = Above Average	80-89%	VG = Very Good (fulfills expectations)				
C = Average	70-79%	S = Satisfactory				
D = Below Average	65-69%	NI = Needs Improvement				
F = Failing	0-64%					
Course Title	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Final	
Bible	A	A	A	A	A	
Language Arts						
• Reading						
• Grammar/Composition	A	B	A	B	B	
• Spelling						
• Penmanship						
Mathematics	A	A	C	C	B	
Science	B	A	A	A	B	
Social Studies	A	A	A	A	A	
Art						
Music						
Phys. Ed/Health	B	B	B	B	B	
Foreign Language:						
Other:						
Character & Personal Development						
Study Skills	VG	O	O	O		
Attitude	S	VG	VG	VG		
Attentiveness	NI	S	S	S		
Diligence	O	O	O	O		

Comment: (You may record any additional comments below and on the following page)

QTR 1 \_\_\_\_\_

QTR 2 \_\_\_\_\_

QTR 3 \_\_\_\_\_

QTR 4 \_\_\_\_\_

1. Fill out the year, your student's name, and grade.
2. Record the quarter by selecting the current quarter and record the days present for that quarter.
3. Look at the grade report subjects and locate the courses your student is taking.
4. Fill in the grades and Character & Personal Development for the first quarter. Record any important comments/information under that quarter.

**Important Reminder:** Please add on each consecutive quarter to your grade report (e.g. 1st QTR should only have 1st quarter's grades. 2nd QTR should show BOTH 1st and 2nd. 3rd QTR should show 1st, 2nd, & 3rd QTR. 4th QTR should have ALL FOUR QUARTERS filled in with total/cumulative grades for K-8.



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**NOTICE:**

Along with quarterly grade reports, the SHABACH! Christian Academy Homeschool Oversight requirements, mandate that you complete 3 yearly reviews of your homeschool curriculum and instruction. Please be aware that not completing your mandatory reviews places you on probation, following which the Board of Education will receive documentation that you have not fulfilled the Oversight Program administrative requirements. This could result in your student being listed as truant and terminated from our program. Please refer to [COMAR 13A.10.01.01 and .05](#) for more information (excerpt listed below).

**Code of Maryland Regulations (COMAR) 13A.10.01. - .01 Home Instruction Program.**

**C. Instruction Program.**

(1) The home instruction program shall: (a) Provide regular, thorough instruction in the studies usually taught in the public schools to children of the same age; (b) Include instruction in English, mathematics, science, social studies, art, music, health, and physical education; and (c) Take place on a regular basis during the school year and be of sufficient duration to implement the instruction program.

(2) The home instruction program may include enrollment on a part-time or full-time basis in courses offered by accredited or unaccredited colleges.

**D. Educational Materials.**

(1) A parent or guardian who chooses to provide a home instruction program for his or her child shall maintain a portfolio of materials which: (a) Demonstrates the parent or guardian is providing regular, thorough instruction during the school year in the areas specified in §C(1); (b) Includes relevant materials, such as instructional materials, reading materials, and examples of the child's writings, worksheets, workbooks, creative materials, and tests; and (c) Shall be reviewed by the local superintendent or the superintendent's designee at the conclusion of each semester of the local school system at such times as are mutually agreeable to the local superintendent or designee and the parent or guardian.

**PARENT/GUARDIAN ACKNOWLEDGEMENT:**

I/we, the undersigned, pledge that the information given on this application is true and accurate to the best of my/ our knowledge.

Accumulative Day Present: \_\_\_\_\_ (compete at the end of fourth quarter ONLY)

Promoted: Yes  No  (compete at the end of fourth quarter ONLY)

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Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

5. Read the Notices & Parent/Guardian Acknowledgement on page 2.

6. Sign and date the grade report (there should be a different date that reflects each quarter's submission).

7. **SAVING YOUR FILE:** Save the file name as Last Name, First Name\_Grade Level\_Quarter Number & Year (e.g. Smith, John\_Fifth Grade\_1st Quarter 2023-2024).

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Smith, John\_Fifth Grade\_1st Quarter 2023-2024.

Word Document (\*.docx)

Save

[More options...](#)

New Folder

8. Click the "Grade Report Submission" at the bottom of the form and attach and submit your COMPLETED document following the [online submission directions](#).

9. Repeat steps 2-8 for quarters 2-3.

10. **Instructions for 4th Quarter ONLY:** 1) Fill in the grades and Character & Personal Development. Add all the grades together and divide them by 4 (A =4. B=3. C=2. D=1. E-F=0) to calculate the final grade and fill in the final grade 2) Fill in the accumulative days present (calculated when you add together Q1-Q4) and if your student was promoted on page 2. 3) Sign and date the grade report. 4) Click the "Grade Report Submission" form and attach and submit your COMPLETED document following the [online submission directions](#).